



## COMMON MANAGEMENT ADMISSIONS COMMITTEE 2020-21

Dated: 02/11/2020

### BBA Admission (2020-21)

#### Notice for Spot Round of Counselling

The status of vacant seats across all categories in BBA in the three Universities as on November 2, 2020 is given below:

University	Number of Vacant Seats
DTU	94
NSUT	25
IGDTUW	48

#### Note:

1. All the registered applicants are eligible to attend the spot round as per the schedule given below.
2. **Calling of the candidates for the spot round shall not be considered as entitlement for admission.**
3. **Admissions will be offered strictly in the order of merit (based on the percentage in the best of four subjects, including English and excluding skill-based/vocational courses) and on the basis of the availability of seats at the time of Spot Counselling.**
4. Any unfilled seat pertaining to any category will be filled by increasing general category seats in equal number during the spot round as per the CMAC norms.
5. The allotment of University will be done on the basis of the merit list, candidate's preference of the campus, eligibility criteria and availability of seats in each campus.
6. **Candidates who cannot come physically can authorize their parent/relative/guardian/friends as their representative to participate in the counselling round on their behalf and complete admission formalities. No other relaxation will be given in the procedure of admission. Respective representatives will have to carry a valid ID proof and letter of undertaking from the candidate along with original & photocopy of required documents. Only the student or his/her one representative will be allowed inside the counselling venue to maintain social distancing norms.**
7. Candidates are advised to visit the website [cmac.admissions.nic.in](http://cmac.admissions.nic.in) regularly for updates about the admission process.

**SCHEDULE OF SPOT ROUND OF COUNSELLING**

<b>Counselling Activity</b>	<b>Eligible Candidates</b>	<b>Reporting Time</b>	<b>Date and Venue</b>
Inter-university shifting of already admitted candidates against withdrawals in same category	Candidates who have secured a seat in any of the participating Universities and wish to shift to another University	<b>9:30 am</b>	<b>November 6, 2020 (Friday)</b>  <b>Dr. BR AMBEDKAR AUDITORIUM DELHI TECHNOLOGICAL UNIVERSITY SHAHBAD DAULATPUR, MAIN BAWANA ROAD, DELHI -110042</b>
<b>SPOT ROUND for Reserved Category Candidates</b> against vacant seats in these categories (Both Delhi and Outside Delhi Regions)	All registered applicants in SC/ST/OBC-NCL/EWS categories and sub-categories: Defence and PwD	<b>11:00 am</b>	
Inter-university shifting of already admitted candidates against creation of equivalent seats in general category in lieu of seats vacant in reserved categories	Candidates who have secured a seat in any of the participating Universities and wish to shift to another University	<b>12:30 pm</b>	
<b>SPOT ROUND for General Category Candidates</b> (Both Delhi and Outside Delhi Regions)	All registered applicants	<b>1:30 pm</b>	

**DOCUMENTS REQUIRED FOR INTER-UNIVERSITY SHIFTING OF ALREADY  
ADMITTED CANDIDATES**

1. Provisional letter of admission issued at the time of counselling (Original and Photocopy)
2. Class XII Marksheet (Original and Photocopy)
3. Class X Certificate (Original and Photocopy)
4. Reservation Certificate (SC/ST/OBC NCL/EWS/CW/PD, if applicable) (Original and Photocopy)

**DOCUMENTS REQUIRED AT THE TIME OF SPOT ROUND OF COUNSELLING**

The candidates must produce the following documents (**original as well as one-self attested photocopy**) in the order given below:

- (i) Demand draft of Rs 84,000 (Eighty Four Thousand only) for the First Year Fee drawn in favour of the **Registrar, Delhi Technological University**, payable at **Delhi**.

**Note: In the case of DTU and NSUT, the selected candidates will be required to pay the balance first year fee of Rs 6,000 by a date to be specified later by the respective universities**

- (ii) Print-out of the online application form
- (iii) Mark sheet and certificate of the qualifying examination i.e. Class XII or equivalent
- (iv) Proof of CGPA Conversion (if applicable)
- (v) Class X Certificate in support of date of birth proof
- (vi) Reserved category (SC/ST/OBC-NCL/EWS)/sub-category (CW/PD) Certificates, if applicable (The formats of some of these certificates have been provided in the Admission Brochure)

Note: The names on the certificates, 12<sup>th</sup> mark sheet and caste certificate should be exactly same, otherwise an affidavit for the same has to be produced.

- (vii) For candidates who have passed Class XII through Patrachar Vidyalaya, Delhi / National Institute of Open School Delhi (NIOS), the criterion for deciding the region shall be the location of their centre of examination. Such candidates must bring a copy of their admit card.
- (viii) Medical fitness certificate

## **Precautions to be taken in view of Covid19 Pandemic**

**(Reference :: MHRD order F.No.16-16/2020-U1A dated 06-July-2020)**

- 1) All candidates should wear masks properly covering their nose and mouth.
- 2) All candidates should have “Arogya Setu” App installed on their mobile and it should show healthy status at entry gate.
- 3) Thermo gun temperature check-up will be done at entrance gate for all candidates and university staff engaged in the counselling process.
- 4) If any candidate fails to meet the criteria of “Healthy status”, he/she will not be allowed to enter the Venue.
- 5) Entire room floors, walls, gates and doors will be sprayed with disinfectant.
- 6) Counselling functionaries will also wear masks.
- 7) Sanitizers will be available at door entry and inside the Venue.
- 8) Avoid crowding at entry and exit point.
- 9) Keeping in view the physical distancing, University has adequate rooms capacity to meet proper seating arrangement for counselling. Due distance will be maintained between every two candidates in seating arrangement.
- 10) Adequate arrangement of safe drinking water is made. However, candidates are advised to bring their own water bottles also.